

# Not-For-Profit - Association Report

Litchfield Rugby League Club Inc.

ABN 36 082 849 535

For the year ended 31 October 2019

Prepared by Praescius Tax & Accounting Pty Ltd

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# Committee's Report

## Litchfield Rugby League Club Inc. For the year ended 31 October 2019

### Committee's Report

Your committee members submit the financial report of Litchfield Rugby League Club Inc. for the financial year ended 31 October 2019.

### Committee Members

The names of committee members throughout the year and at the date of this report are:

Committee Member	Position
Peter Power Nathan Finn Jake Barnes	President (Caretaker - resigned 4 July 2019) (Acting President - 4 July 2019 to 11 August 2019)
Jake Barnes Anthony Quilkey (Squid)	Vice President (Caretaker) (resigned - 11 August 2019)
Shannon Morgan Krystal-Lee Breed	Secretary (Caretaker - resigned 4 July 2019)
Kaylene Mason Kristy-Lea Thompson	Treasurer (resigned 14 July 2019)
Jeff (Grumpy)Williams	Member
Kirsty-Lea Thompson	Member
Kirsty Hamper	Member
Matthew Willes	Member
Rebecca Kelland	Member
Tony Luchetti	Member
Sheree Mitchell	Member
Kim Power	Member

### Meetings of the Committee

The meeting held by the Association throughout the reporting year are as follows:

Date	Meeting type
11/04/2019	Committee Meeting
02/05/2019	Committee Meeting
02/07/2019	Committee Meeting
04/07/2019	Committee Meeting
11/08/2019	Special General Meeting
14/08/2019	Committee Meeting

20/08/2019	Committee Meeting
05/09/2019	Committee Meeting
19/09/2019	Committee Meeting
15/10/2019	Committee Meeting

### Principal Activities

The principal activities of the Association during the financial year were:

- a) The promotion of all sports and in particular the sport of Rugby League.
- b) The pursuit of all lawful means for the furtherance of the Association and the sport of Rugby League.

### Significant Changes

No significant change in the nature of these activities occurred during the year.

### Operating Result

The loss from ordinary activities amounted to \$10,150 (2018 loss of \$45,391).

### Going Concern

This financial report has been prepared on a going concern basis which contemplates continuity of normal business activities and the realisation of assets and settlement of liabilities in the ordinary course of business. The ability of the association to continue to operate as a going concern is dependent upon the ability of the association to generate sufficient cash flows from operations to meet its liabilities. The members of the association believe that the going concern assumption is appropriate.


Signed in accordance with a resolution of the Members of the Committee on:



Peter Power (President)

Date

6/4/2020



Kaylene Mason (Treasurer)

Date

6/4/2020

## **Independent Auditors Report**

To the members of Litchfield Rugby League Club Inc.,

### **Report on the Audit of the Financial Report**

#### **Opinion**

We have audited the special purpose financial report of the Litchfield Rugby League Club Inc., (the Association), which comprises the statement of financial position as at 31 OCTOBER 2019, income and expenditure statement, notes to the financial statements, and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the Association.

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying special purpose financial report of Litchfield Rugby League Club Inc. has been prepared in accordance with the *Associations Incorporation Act NT*, including:

- (a) Giving a true and fair view of Litchfield Rugby League Club Inc. financial position as at 31 OCTOBER 2019 and of its performance for the year then ended; and
- (b) Complying with Australian Accounting Standards.

#### **Basis for Qualified Opinion**

During audit procedures, it was noted that several retrospective expense entries had been made to the accounting ledger for the 2018 financial year period, after the 2018 audit had been completed. A total of \$41,178 (excluding GST) was entered into the prior year. The result is the requirement for the 2018 figures to be restated to include the retrospective expenses. As we did not review these expenses during our 2018 audit, we have included in its own expense category. The result is that the comparative figures may not be relied upon, when reviewing against the 2019 expenses.

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of Litchfield Rugby League Club Inc. in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Responsibilities of the Committee for the Financial Report**

The committee members of the Association are responsible for the preparation of the financial report that gives a true and fair view and have determined that the accounting policies used and described in Note 1 to the financial statements are consistent with the financial reporting requirements of the *Associations Incorporation Act NT*, and are appropriate to meet the needs of the members. The committee members'

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## **Independent Auditors Report (continued)**

responsibilities also include such internal control as the committee determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee members are responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee members either intend to liquidate the Association or to cease operations, or have no realistic alternative but to do so.

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at [http://www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf)

This description forms part of our auditor's report.

### **Emphasis on Matter**

Without modifying our opinion, we draw attention to the following matters:

#### **Inherent Uncertainty**

As is common for organisations of this type it is not practicable to establish an effective system of internal control over all income prior to its initial entry in the accounting record. Accordingly our audit in relation to income was limited to amounts recorded.

#### **Basis of Accounting and Restriction on Distribution**

The Note 1 to the financial statements describes the basis of accounting. The financial report has been prepared to assist the Litchfield Rugby League Club Inc. to meet the reporting requirements of *Associations Incorporation Act NT*. As a result, the special purpose financial report may not be suitable for another purpose.

Signed on: 9th April 2020



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Amanda Taylor, RTA, MIPA  
Praescius Tax & Accounting Pty Ltd  
PO Box 102, Parap, NT 0804

# Income and Expenditure Statement

## Litchfield Rugby League Club Inc. For the year ended 31 October 2019

	2019	RESTATED 2018
<b>Trading Income</b>		
Bar Sales	47,492	56,129
Canteen Sales	27,405	38,363
Merchandise Income	4,030	5,339
Donations	-	5,445
<b>Total Trading Income</b>	<b>78,927</b>	<b>105,276</b>
<b>Cost of Sales</b>		
Opening Stock	18,678	12,151
Bar Purchases	23,441	32,918
Canteen Purchases	18,118	30,251
Merchandise Purchases	239	3,680
Closing Stock	(19,920)	(18,678)
<b>Total Cost of Sales</b>	<b>40,556</b>	<b>60,322</b>
<b>Gross Surplus from Trading</b>	<b>38,370</b>	<b>44,954</b>
<b>Income</b>		
Donations Received	-	909
Fundraising	8,785	-
Gate Takings	5,499	5,230
Grants	-	5,000
Hire Income	2,203	2,727
Membership Fees	81,609	78,228
Sponsorship	27,182	4,545
Interest Income	1	59
Other Revenue	7,717	118
<b>Total Income</b>	<b>132,996</b>	<b>96,817</b>
<b>Expenditure</b>		
Depreciation	9,229	10,448
Fuel & Oil	-	701
Accounting and Audit Fees	2,611	2,931
Advertising & Marketing	2,220	318
Bad Debts Written Off	-	5,000
Bank Fees	120	120
Bank Merchant Fees	1,470	1,652
Cleaning	308	673
Coaching Remuneration	7,000	10,000
Coaching Supplies	181	429
Computer Expenses	-	945
Donations Paid	400	713
DRL/NTRL/DJRL Fees	42,386	-

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

	2019	RESTATED 2018
Equipment Purchases <\$1000.00	946	-
Events	1,329	9,438
Events - Food & Drinks	2,739	1,956
Fundraising Expenses	1,943	-
Hire of Plant & Equipment	986	9,332
Insurance	3,577	6,179
Interest Paid	128	(29)
Legal expenses	-	455
Medical	9,384	4,346
Printing & Stationery	294	395
Repairs and Maintenance	274	1,108
Season Passes & Gate Fees	-	5,000
Security	666	1,924
Sports Equipment / First Aid	1,210	-
Subscriptions	764	-
Sundry expenses	1,515	753
Training/Courses	509	140
Trophies and Prizes	6,386	7,370
Uniform Expenses	53,445	63,631
Utilities	9,096	-
Volunteer Amenities	-	56
Volunteer Costs	100	-
Retrospective changes made to Expenses	-	41,178
<b>Total Expenditure</b>	<b>161,217</b>	<b>187,163</b>
<b>Current Year Surplus/ (Deficit)</b>	<b>10,150</b>	<b>(45,391)</b>

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.



# Assets and Liabilities Statement

## Litchfield Rugby League Club Inc.

As at 31 October 2019

	NOTES	31 OCT 2019	RESTATED 31 OCT 2018
<b>Assets</b>			
<b>Current Assets</b>			
Cash at Bank - CBA #7171		4,329	17,014
Cash Drawer		2,420	2,577
Cash and Cash Equivalents		35,258	-
Accounts Receivable		19,172	-
Finished goods - at cost		19,920	18,678
Trade and Other Receivables		-	6,000
<b>Total Current Assets</b>		<b>81,099</b>	<b>44,268</b>
<b>Non-Current Assets</b>			
Plant & Equipment		154,093	164,202
Less Accumulated Depreciation on Plant & Equipment		(62,863)	(53,785)
<b>Total Non-Current Assets</b>		<b>91,230</b>	<b>110,417</b>
<b>Total Assets</b>		<b>172,328</b>	<b>154,685</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable		68,151	8,618
<b>Trade and Other Payables</b>			
Other Creditors (ATO)		1,339	2,594
Retrospective changes made to Creditors		-	45,297
GST		67	(3,573)
GST Accrued		(4,589)	(749)
Current Period GST		-	(1,385)
GST October Period		-	(889)
<b>Total Trade and Other Payables</b>		<b>(3,183)</b>	<b>41,294</b>
GST prior period not lodged		2,546	-
<b>Total Current Liabilities</b>		<b>67,515</b>	<b>49,912</b>
Other Current Liabilities		(10,109)	-
<b>Total Liabilities</b>		<b>57,405</b>	<b>49,912</b>
<b>Net Assets</b>		<b>114,923</b>	<b>104,773</b>
<b>Member's Funds</b>			
<b>Capital Reserve</b>			
Current Year Earnings		10,150	(45,391)
Retained Earnings		104,773	150,164
<b>Total Capital Reserve</b>		<b>114,923</b>	<b>104,773</b>
<b>Total Member's Funds</b>		<b>114,923</b>	<b>104,773</b>

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

# Notes to the Financial Statements

## Litchfield Rugby League Club Inc. For the year ended 31 October 2019

### 1. Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act Northern Territory. The committee has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

#### Income Tax

The Association is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

#### Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

#### Impairment of Assets

At the end of each reporting period, the committee reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

#### Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

#### Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

#### Revenue and Other Income

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These notes should be read in conjunction with the attached compilation report.

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

## Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

## Financial Assets

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

## Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

	2019	2018
<b>2. Cash on Hand</b>		
Cash at Bank - Bendigo #9082	35,258	-
Cash at Bank - CBA #7171	4,329	17,014
Cash Drawer	2,420	2,577
<b>Total Cash on Hand</b>	<b>42,008</b>	<b>19,590</b>

## Restated accounts for 31 October 2018

Transactions had been added retrospectively, after the completion of the 2018 audit. This included \$45,296.73 increase in accounts payable, and \$6,000 increase in accounts receivables. The result to the financials were an increase in expenses of \$41,178.85, and an increase of revenue of \$5,454.55, and an adjustment to accrued GST of \$3573.35.

# Depreciation Schedule

## Litchfield Rugby League Club Inc. For the year ended 31 October 2019

NAME	PURCHASED	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE
<b>Plant &amp; Equipment</b>							
1 @ Motor Pump Set	22 Jul 2015	332	-	-	-	-	-
10 x Heavy duty kit bags	22 Mar 2016	727	477	-	-	72	405
10 x Water coolers	10 Mar 2016	809	-	-	-	-	-
12@trainer balls	20 Jun 2015	131	-	-	-	-	-
2nd Hand Fridge for Tape Storage	23 Mar 2016	400	-	-	-	-	-
2nd Hand Ice Machine	8 May 2017	800	-	-	-	-	-
3M x 6M Marquee	29 Jan 2015	1,147	624	-	-	94	530
Audio Cables	26 Jun 2007	509	105	-	-	19	86
Bain Marie Trolley	24 May 2016	650	470	-	-	59	411
Ball bags	26 Apr 2016	178	-	-	-	-	-
Bar Fridge	25 Feb 2005	1,818	197	-	-	30	168
BBQ, Spirit meas., Sanitiser, 2xcooler	5 Aug 2014	1,915	1,089	-	-	136	952
Bear Cave Aircon Daikin Inverter	25 Aug 2017	3,290	2,534	-	-	507	2,027
Bear Cave Improvements	9 Oct 2011	607	508	-	-	13	495
Bear Cave Improvements	16 Sep 2011	562	469	-	-	12	457
Bear Cave Improvements - Hot Water System	19 Sep 2011	455	380	-	-	10	371
Caged Ragbolt	28 Apr 2015	900	510	-	-	77	434
Cash Register	25 Aug 2007	756	122	-	-	18	104
Casio Register SE-C450 ECR #1	19 May 2016	723	487	-	-	73	414
Casio Register SE-C450 ECR #2	19 May 2016	723	487	-	-	73	414
Chest Freezer	29 Mar 2007	1,345	286	-	-	36	250
Color Bond Signage	2 May 2014	5,640	2,723	-	-	409	2,315
Cooler Drink Esky	5 Apr 2015	409	-	-	-	-	-
Coolroom Condenser	8 Feb 2017	5,295	3,618	-	-	724	2,895
Coolroom Kit	16 Nov 2007	2,583	435	-	-	65	370
Freezer	5 May 2012	590	139	-	-	28	111
Fridge	1 May 2006	436	89	-	-	11	78
Fridge	15 Mar 2008	890	128	-	-	21	107
Fryer Dean SR42G	30 Mar 2015	1,793	1,111	-	-	139	972
HP Notebook 15-AC674TU	12 Jul 2016	725	500	-	-	75	425
Ice Machine 405 Modular 226kg per 24hr	17 Jun 2014	3,600	2,012	-	-	251	1,760
Ice Storage Bin B55 232KG CAP	17 Jun 2014	1,439	804	-	-	101	704
Irrigation System	15 Nov 2016	15,300	13,799	-	-	765	13,034
Irrigation System	26 May 2016	50,000	43,914	-	-	2,500	41,414

NAME	PURCHASED	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE
Kicking tee	7 Apr 2015	109	-	-	-	-	-
Laptop PGEJ3501G	7 Feb 2017	828	-	-	-	-	-
Line Marker	19 Jan 2015	1,833	994	-	-	149	845
MD101X/A Macbook Pro Model 1995165	12 Mar 2016	1,500	980	-	-	147	833
Microphone	12 Sep 2007	205	46	-	-	6	41
New Key System to Clubhouse	21 Apr 2010	1,911	1,540	-	-	38	1,501
PA System	27 May 2007	3,355	731	-	-	91	639
Post padding	22 Mar 2016	1,805	1,184	-	-	178	1,006
Range hood and installation	21 May 2015	2,569	1,625	-	-	203	1,422
Roband E14RD Hot Food Bar	14 Apr 2016	1,750	1,248	-	-	156	1,092
Samsung 50 FHD LED Television #1	7 Apr 2016	682	451	-	-	68	383
Scoreboard & Clock	5 Jan 2014	5,545	2,916	-	-	365	2,552
Sports Equipment	28 Jul 2015	9,803	5,783	-	-	867	4,915
Stainless Steel Canopy Filters and Light	2 Jun 2015	2,900	1,841	-	-	230	1,611
Supply & Install Demountable Office Building	28 Mar 2018	10,109	9,958	-	9,958	-	-
Supply and install fans	28 Apr 2015	2,071	1,174	-	-	176	998
Training Balls	31 Mar 2015	318	-	-	-	-	-
Various Canteen Equipment	1 Nov 2008	1,767	269	-	-	34	235
Various canteen utensils	14 Apr 2016	141	-	-	-	-	-
Various items: 2 x Bowls, 2 x Air Horns	27 Jun 2014	179	-	-	-	-	-
Various Plant & Equipment	1 Nov 2016	1,522	1,166	-	-	146	1,020
Various Sports Equipment	1 Nov 2008	5,175	495	-	-	62	433
Water cooler	29 Apr 2015	245	-	-	-	-	-
Water coolers, carriers, kick tees	19 May 2016	401	-	-	-	-	-
<b>Total Plant &amp; Equipment</b>		<b>164,202</b>	<b>110,417</b>	<b>-</b>	<b>9,958</b>	<b>9,229</b>	<b>91,229</b>
<b>Total</b>		<b>164,202</b>	<b>110,417</b>	<b>-</b>	<b>9,958</b>	<b>9,229</b>	<b>91,229</b>

# Compilation Report

## Litchfield Rugby League Club Inc. For the year ended 31 October 2019

Compilation report to Litchfield Rugby League Club Inc..

We have compiled the accompanying special purpose financial statements of Litchfield Rugby League Club Inc., which comprise the asset and liabilities statement as at 31 October 2019, income and expenditure statement, the statement of cash flows, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1.

### The Responsibility of the Committee Member's

The committee of Litchfield Rugby League Club Inc. are solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that financial statements were prepared.

### Our Responsibility

On the basis of information provided by the partners we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in Note 1 to the financial statements and APES 315 *Compilation of Financial Information*.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants*.

### Assurance Disclaimer

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial statements were compiled exclusively for the benefit of the committee who are responsible for the reliability, accuracy and completeness of the information used to compile them. We do not accept responsibility for the contents of the special purpose financial statements.



Praescius Tax & Accounting Pty Ltd

Amanda Taylor

Dated: 9th April 2020